



Trinity

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Executive Headteacher:








Mr David Lucas BSc (Hons) MA NPQH

10/07/2020

Dear Trinity families,

We are writing to you with arrangements for the return to school in September. Year Progress Leaders have also written to you with key information so apologies if some of the information below is replicated but we want families to be fully aware of what school will look like in September.

The start date for all Year 8 -11 (current year 7-10) pupils is **Monday, 7th September 2020.**

 Bubble	YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEAR 11
 Arrival Time	<ul style="list-style-type: none"> • 0815-0830 	<ul style="list-style-type: none"> • 0830-0845 	<ul style="list-style-type: none"> • 0830-0845 	<ul style="list-style-type: none"> • 0845-0900 	<ul style="list-style-type: none"> • 0815-0830
 Entrance and exit	<ul style="list-style-type: none"> • Manor House Gardens gate 	<ul style="list-style-type: none"> • Manor House Gardens gate 	<ul style="list-style-type: none"> • School Main Entrance 	<ul style="list-style-type: none"> • Manor House Gardens gate 	<ul style="list-style-type: none"> • School Main Entrance
 Social space Break and Lunch time	<ul style="list-style-type: none"> • Manor House Gardens Multi-Use-Games-Area • ● classrooms 	<ul style="list-style-type: none"> • Learning Deck • ● classrooms 	<ul style="list-style-type: none"> • Trinity Playground • ● Atrium 	<ul style="list-style-type: none"> • The Sports Hall 	<ul style="list-style-type: none"> • Trinity Hall
 Movement / Travel	<ul style="list-style-type: none"> • Escorted by teachers – English classrooms 	<ul style="list-style-type: none"> • Escorted by teachers – Humanities classrooms 	<ul style="list-style-type: none"> • Line at break and lunch – move around independently 	<ul style="list-style-type: none"> • Move around independently 	<ul style="list-style-type: none"> • Move around independently
 Lunch arrangements	<ul style="list-style-type: none"> • 1230-1300 in refectory. • 1300-1330 in social space. 	<ul style="list-style-type: none"> • Sandwich order and delivery to Social Space 	<ul style="list-style-type: none"> • Social space • Called into refectory from 1300-1330 	<ul style="list-style-type: none"> • In social space – trolley provision 	<ul style="list-style-type: none"> • In social space – trolley provision
 Leaving Time	<ul style="list-style-type: none"> • 1500 	<ul style="list-style-type: none"> • 1515 	<ul style="list-style-type: none"> • 1515 	<ul style="list-style-type: none"> • 1530 	<ul style="list-style-type: none"> • 1530 • Thursday 1615

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The following information is key for all pupils and their families to read:

- All pupils are expected to return to school as per the Governments guidance in September.
- If your child has any of the symptoms of COVID19 they should remain at home. Parents should organise immediately for a test to take place and please inform the school of the outcome of this test. If your child falls ill (and is displaying COVID19 symptoms), your child will be isolated by a member of staff in PPE and you will be called and asked to collect your child and take them for a test.
- If your child has a test it is vital that the school is informed if they test positive so we can keep this on file and take any necessary action to protect the rest of the school community. We will always consult Public Health England who will advise all schools of a course of action following any positive test.
- Clear guidance on the new systems and procedures will be communicated to pupils once they return and it will be made explicitly clear the implications of not following these rules and guidelines. This will include washing hands using the hand sanitisers and reinforcing the 'catch-it – bin-it' approach.
- We have a full mental health and wellbeing provision in place to support any pupil or staff member who would like to discuss how this pandemic has made them feel.
- Pupils will be placed in year group bubbles, and the pupils must stay in bubbles and not mix between bubbles unless they have a family member that is within another bubble (and even in this case they should not mix within school)
- Pupils must be dropped off at the allocated gate in the time gap given – this is vital to keep bubbles apart from each other. This information has been provided by Year Progress Leaders separately.
- After school detentions will still run as normal and early in the term you will be given the usual information of any extra-curricular activities we are able to run at this time.
- Parents must not congregate when dropping off or picking up their children.
- Parents are not allowed on site unless that have a pre-arranged appointment. You can arrange any meeting via the main reception.
- It is key that pupils do not use public transport as much as possible. We will encourage pupils to either walk, use a bike or get dropped off.
- Pupils need to bring a water bottle to school that is kept with them at all times. Unfortunately, due to having to turn off the water fountains, pupils will not be able to refill their bottles. Drinks are available to buy at lunch time, but it is vital that pupils bring larger bottles of water.
- Full uniform to be worn at all times – the full PE kit must be brought in for PE days. Pupils should have a warm waterproof coat.
- Pupils must have the right equipment when they come to school, they will not be able to share key kit – so they should come with spare pens and pencils. In addition to normal stationary, it would be useful if pupils could have their own glue stick as teachers will not be able to give these out in lessons.
- Kitchens will be open at lunchtimes only. There will be a full service for Year 7 and 9 pupils and a mobile service for all other pupils. Pupils in all year groups will be told about the new way we will operate at lunchtimes on their first day back but it is absolutely essential that if you wish your child to have a school lunch that they have money on their parent pay account. Those pupils in receipt of free school meals will be unaffected.

We are aware that this is a lot of new information and school will look different on our return in September but please be assured that the staff have worked tirelessly this term to make Trinity as 'normal' as possible. The safety and wellbeing of our whole community remains our highest priority and we will continue to follow guidelines set out by the Government. We are very excited to see all of our pupils in September and get back to teaching and learning. In the meantime if you have any questions then please do contact us.

We wish you all a fun summer holidays, stay safe!

Yours Sincerely,

Mr D Lucas



Executive Headteacher

Mr S Gallears



Deputy Headteacher

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