



The Trinity IT network is a powerful tool for learning that should be enjoyed by all its members to produce their best work. To ensure this happens for all students and staff, everyone who uses the Trinity network must agree to the following:

1. Follow all instructions and notices from Trinity staff on the use of IT
2. Keep account details secure and never share login details or passwords with others
3. Stay safe on the internet and protect the privacy of everyone at Trinity by never distributing the personal details of yourself or others
4. Protect the hardware and Trinity network by never adding or removing hardware, e.g. moving a keyboard / mouse, or plugging in mobile phones into PC's.
5. Do not use the network to store files unrelated to learning at school such as games, music collections or any files which could cause harm, offence or take up space on the network
6. Show respect for the work and efforts of others by never copying, deleting or moving their work on the network without clear permission from staff or IT Manager.
7. All communications should be in keeping with our Christian ethos and promote learning
8. You should not access or bring to school material which can cause offence. If you do access something you think may be deemed unsuitable or offensive by accident you must inform staff.
9. Never post images or video footage of Trinity staff or students on any internet site without first seeking permission from Trinity School. This includes any and all social media sites such as Facebook, Instagram, Twitter, Myspace, Bebo, Friendster etc. Written consent must be from the Headteacher
10. To pay for all damages to equipment caused by misuse / vandalism.

To protect all members of Trinity School, IT use is constantly monitored.

By logging on to the network you are aware and agree to this monitoring.

This agreement is binding whilst you (the student), have access to the Trinity Network

Agreement for the use of the Trinity IT network

I have read the above rules and agree to adhere to the principles and procedures listed within.

Should I break this agreement, I understand that I may lose all computer/Internet privileges and both myself and parent/carer will be invoiced for damages as a result of misuse / vandalism.

I also understand that inappropriate or illegal use of computer facilities could result in exclusion from the Trinity School.

Parents/Carers may be held accountable for inappropriate use by their child.

Pupil Full Name: Form/Year:

Pupil Signature:

Parent/Carer Name (please print):..... Date:

Parent/Carer Signature: